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# Online Application – Youth Member Frequently Asked Questions

## Can parents/guardians change the first name, surname, or date of birth of the applicant if the details are incorrect?

No. Upon creation of the invitation a check is done of current and past membership records for any matches to avoid duplication of records. The invitation email to parents/guardians advises contact with the issuer of the invitation if the details are incorrect. Group Leaders should then cancel the invitation and issue a fresh invitation with the correct details.

## What form is needed for 'bring-a-friend' nights?

The Y4 Prospective Youth Member Details can be used and we hope of course the friend will choose to join.

## What form do I need if a youth member arrives with a friend without the friend's parent/guardian?

The Y4 Prospective Youth Member Details can be used and we hope of course the friend will choose to join. The youth member, their parent/guardian, or the friend should be able to provide sufficient details to make contact if required. If the parent/guardian is not available then the signature panel should be left blank.

## What if the parent/guardian of the prospective youth member does not have an email address?

ABS statistics show 97% of all households with children under 15 have internet access at home. This age group also represents 95% of all new youth members. Where the parent/guardian genuinely has no email address the Group leader should speak with the prospective member about alternative options such as using the email of a trusted family member or helping them establish an email address.

Online applications is a key component of our compliance with the Child Safe Standards and our Duty of Care. We do not propose to offer a paper-based alternative.



## Why doesn't the Y4 Prospective Youth Member Details include provision to capture a postal/home address?

The purpose of the Y4 is to capture critical information from prospective youth members to both exercise our duty of care and be able to issue an invitation to join rather than capture other membership data.

## Does the application capture details of more than one parent/guardian?

The application requires details of at least one parent/guardian. Additional parent/guardian details can be added by the applicant.

